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Notice of Meeting

To All Members of Chichester District Council

You are hereby summoned to attend a meeting of **THE COUNCIL** in the Council Chamber East Pallant House East Pallant Chichester West Sussex PO19 1TY on **Tuesday 25 July 2017** at **14:00** for the transaction of the business set out in the agenda below

A handwritten signature in black ink, appearing to read "Diane Shepherd".

DIANE SHEPHERD
Chief Executive

Monday 17 July 2017

NOTES

- (1) The Council meeting will be preceded by the following arrangements for members:
 - **12:00** Lunch
 - **12:15** Open Forum
 - **13:00** Litter Strategy Presentation
 - **13:45** Intermission
- (2) Members are requested to bring with them to the meeting their copy of the agenda and the first (main) agenda supplement for the meeting of the Cabinet which took place on Tuesday 11 July 2017 (the papers may also be viewed in the committee papers section of Chichester District Council's website and in the case of any confidential Part II documents via the intranet)

AGENDA

1 Approval of Minutes

The Council will be asked to approve as a correct record the minutes of its special meeting on Monday 19 June 2017, a copy of which will be circulated in an agenda supplement subsequent to the despatch of this agenda.

2 Late Items

The Chairman will announce any late items which due to special circumstances are to be dealt with under agenda item 16 (Late Items).

3 Declarations of Interests

Members and officers are requested to make any declarations of disclosable pecuniary, personal and/or prejudicial interests they might have in respect of matters on the agenda for this meeting.

4 Chairman's Announcements

The Chairman will make any specific announcements and present two staff awards.

Apologies for absence will be notified at this point.

5 Public Question Time

In accordance with Chichester District Council's scheme of public question and with reference to standing order 6 in Part 4 A and section 5.6 in Part 5 of the Chichester District Council *Constitution*, consideration will be given at this point in the meeting to questions which have been submitted by members of the public in writing by 12:00 on the previous working day. The total time allocated for public question time is 15 minutes but this is subject to the chairman's discretion to extend that period for each member of the public (five minutes) or the total time for public questions (15 minutes)

RECOMMENDATIONS BY THE CABINET

The Council is requested to consider the following recommendations of the Cabinet which require its approval.

The reports which have given rise to these recommendations are in the agenda papers for the meeting of the Cabinet which took place on Tuesday 11 July 2017.

6 Approval of the Vision for Chichester City Centre

The report is at item 5 of the agenda for the Cabinet's meeting on Tuesday 11 July 2017 and its three appendices are in the first (main) agenda supplement.

The Cabinet made the following recommendations to the Council at this meeting.

RECOMMENDATION TO THE COUNCIL

(1) That the final text for the Chichester Vision document be approved.

(2) That authority be delegated to the Economic Development Manager following consultation with the Leader of the Council to enable minor amendments to be made to the document after any further comments from project partners.

7 Chichester District Council Annual Report for 2016-2017

The report is at item 6 of the agenda for the Cabinet's meeting on Tuesday 11 July 2017 and its appendix is in the first (main) agenda supplement.

The Cabinet made the following recommendation to the Council at this meeting.

RECOMMENDATION TO THE COUNCIL

That the Chichester District Council Annual Report for 2016-2017 be received.

8 Making the Lavant Neighbourhood Development Plan

The report is at item 7 of the agenda for the Cabinet's meeting on Tuesday 11 July 2017.

The Cabinet made the following recommendation to the Council at this meeting.

RECOMMENDATION TO THE COUNCIL

That subject to a successful referendum the Lavant Neighbourhood Development Plan be made part of the Development Plan for Chichester District (excluding the area within the South Downs National Park).

9 South Downs National Park Authority - Development Management Agency Agreement

The report is at item 8 of the agenda for the Cabinet's meeting on Tuesday 11 July 2017 and its three appendices are in the first (main) agenda supplement.

The Cabinet made the following recommendations to the Council at this meeting.

RECOMMENDATION TO THE COUNCIL

- (1) That a new Agreement be entered into with the South Downs National Park Authority (SDNPA) under section 101 of the Local Government Act 1972 to enable Chichester District Council to continue to provide a development management service to the SDNPA for up to three years initially until 30 September 2020 and, subject to a further report to the Cabinet and the Council, for a further two years up until 30 September 2022 if the arrangements are working effectively and agreeable to both authorities.
- (2) That the Head of Planning Services be authorised to conclude negotiations on the section 101 Agreement including the Service Level Agreement and related Protocols and complete the Agreement.
- (3) That the proposed basis for payments set out in appendix 1 and 2 for the delivery of a development management service to the SDNPA be agreed.

RECOMMENDATIONS BY COMMITTEES AND PANELS

(1) Overview and Scrutiny Committee

10 **Overview and Scrutiny Committee 2016-2017 Annual Report** (pages 1 to 12)

There are enclosed with the agenda for this meeting (a) the agenda report submitted to the Overview and Scrutiny Committee (OSC) at its meeting on 13 June 2017 and (b) appendix 1 thereto namely the Overview and Scrutiny Committee 2016-2017 Annual Report.

[**Note** Appendix 2 contained the OSC's 2017-2018 Work Programme but this has not been included as it is not required to be the subject of a recommendation to the Council]

The OSC made the following recommendation to the Council at this meeting.

RECOMMENDATION TO THE COUNCIL

That the Overview and Scrutiny Committee's Annual Report 2016-2017 be noted.

(2) Boundary Review Panel

11 **Community Governance Review - Midhurst**

At its meeting on 6 July 2017 the Boundary Review Panel made the following recommendations to the Council at this meeting.

RECOMMENDATION TO THE COUNCIL

That a community governance review of the parish arrangements for Midhurst and Cocking should not be undertaken at the current time for the following reasons:

- (1) The planning process (including the option of having a neighbourhood development plan) is the more appropriate basis for Midhurst Town Council to achieve its objective and
- (2) The South Downs National Park Authority is the local planning authority for the land which is the subject of Midhurst Town Council's request and is currently producing its local plan and it would not be appropriate for Chichester District Council to interfere with that process by acceding to that request.

12 **Community Governance Review - Reduction in the Number of Councillors for Woolbeding with Redford Parish Council**

At its meeting on 6 July 2017 the Boundary Review Panel made the following recommendation to the Council at this meeting.

RECOMMENDATION TO THE COUNCIL

That following a community governance review consultation there be a reduction in the number of parish councillors on Woolbeding with Redford Parish Council from seven to five members.

13 Community Governance Review - Increase in the Number of Councillors on Westhampnett Parish Council

At its meeting on 6 July 2017 the Boundary Review Panel made the following recommendation to the Council at this meeting.

RECOMMENDATION TO THE COUNCIL

That a community governance review be undertaken with a view to there being an increase in the number of parish councillors on Westhampnett Parish Council from seven to nine members.

14 Community Governance Review - Chichester

At its meeting on 6 July 2017 the Boundary Review Panel made the following recommendations to the Council at this meeting.

RECOMMENDATION TO THE COUNCIL

(1) That a community governance review be undertaken to assess:

- (i) the parish warding arrangements and
- (ii) the number of councillors

for the Chichester City Council administrative area

- (2) That the review be publicised to allow persons or bodies who may be interested to be able to make representations.
- (3) That the review be concluded within 12 months and that the consent for any recommendations be sought from the Local Government Boundary Commission for England.
- (4) That it be noted that any review recommendations could not be implemented without express consent of the Local Government Boundary Commission for England.

QUESTIONS TO THE EXECUTIVE

15 Questions to the Executive

[**Note** This item is allocated a maximum duration of 40 minutes]

16 **Late Items**

- (a) Items added to the agenda papers and made available for public inspection.
- (b) Items which the chairman has agreed should be taken as matters of urgency by reason of special circumstances to be reported at the meeting.

17 **Exclusion of the Press and Public**

There are no restricted items for consideration at this meeting.

NOTES

- (1) The press and public may be excluded from the meeting during any item of business wherever it is likely that there would be disclosure of 'exempt information' as defined in section 100A of and Schedule 12A to the *Local Government Act 1972*.
- (2) The open proceedings of this meeting will be audio recorded and the recording will be retained in accordance with the council's information and data policies. If a member of the public enters the committee room or makes a representation to the meeting, they will be deemed to have consented to being audio recorded. If members of the public have any queries regarding the audio recording of this meeting, please liaise with the contact for this meeting at the front of this agenda.
- (3) Subject to the provisions allowing the exclusion of the press and public, the photographing, filming or recording of this meeting from the public seating area is permitted. To assist with the management of the meeting, anyone wishing to do this is asked to inform the chairman of the meeting of their intention before the meeting starts. The use of mobile devices for access to social media is permitted, but these should be switched to silent for the duration of the meeting. Those undertaking such activities must do so discreetly and not disrupt the meeting, for example by oral commentary, excessive noise, distracting movement or flash photography. Filming of children, vulnerable adults or members of the audience who object should be avoided.

MEMBERS

Mrs C Apel	Mrs J Kilby
Mr G Barrett	Mrs E Lintill
Mr R Barrow	Mr S Lloyd-Williams
Mr J Brown	Mr L Macey
Mr P Budge	Mr K Martin
Mr A Collins	Mr G McAra
Mr J Connor	Mr S Morley
Mr T Dempster	Caroline Neville
Mr A Dignum	Mr S Oakley
Mrs P Dignum	Mr C Page
Mrs J Duncton	Mrs P Plant
Mr M Dunn	Mr R Plowman
Mr J F Elliott	Mr H Potter
Mr J W Elliott	Mrs C Purnell
Mr N Galloway	Mr J Ransley
Mrs N Graves	Mr J Ridd
Mr M Hall	Mr A Shaxson
Mrs E Hamilton	Mrs J Tassell
Mrs P Hardwick	Mrs S Taylor
Mr R Hayes	Mr N Thomas
Mr G Hicks	Mrs P Tull
Mr L Hixson	Mr D Wakeham
Mr F Hobbs	Mrs S Westacott
Mrs G Keegan	Mr P Wilding